| Local Government Type:  City Township Village  | Other  | Local Government Nam<br>Saline Area Fire Depart  |  |   | Count<br>Washt   | •   |  |
|--|--|--|--|---|--|---|--|
| Audit Date   | Opinion D  | ·  |  | Date Accountant F   |  |   |  |
|  | August 31  |  |  | October 12, 2005  |  |   |  |
| We have audited the financial statements with the Statements of the Governmenta Counties and Local Units of Government We affirm that:   | I Accountir  | ng Standards Board (GAS  | SB) and the $U$  | Iniform Reporting   |  |   |  |
| <ol> <li>We have complied with the Bulletin for the sum of the</li></ol> | egistered to   | o practice in Michigan.  |  |   | e notes, or in   | the re  | port of comments   |
| yes ⊠ no 2. There are accumuly yes ⊠ no 3. There are instance order issued under issued unit hold [MCL 129.91] or F □ yes ⊠ no 6. The local unit has (normal costs) in normal cost requiunt yes ⊠ no 8. The local unit use  | nt units/fun<br>ulated defice<br>es of non-control<br>violated the<br>er the Eme<br>ds deposits<br>P.A. 55 of a<br>been deling<br>violated the<br>the current<br>rement, no<br>es credit cal | elow:  nds/agencies of the local operations in one or more of this operation of either and operations operations of either and operations of eithe | nit's unreserverm Accounting<br>rder issued unct.<br>of comply with<br>38.1132])<br>revenues that<br>ent (Article 9, 8<br>e than 100% f<br>aid during the<br>an applicable | ed fund balances/ig and Budgeting Ader the Municipal I statutory requiren were collected for Section 24) to fund funded and the over year). | retained earn<br>Act (P.A. 2 of<br>Finance Act of<br>ments. (P.A. 2<br>ranother taxi<br>current year of<br>refunding creations | ings (I<br>1968,<br>or its re<br>20 of 1<br>ng uni<br>earned<br>edits a | as amended). equirements, or ar 943, as amended it. d pension benefits are more than the |
| We have enclosed the following:  |  |  |  | Enclosed  | To Be<br>Forward   |   | Not<br>Required  |
| The letter of comments and recommenda  | ations.  |  |  |   |  |   | $\boxtimes$  |
| Reports on individual federal assistance   | programs   | (program audits).  |  |   |  |   | $\boxtimes$  |
| Single Audit Reports (ASLGU).  |  |  |  |   |  |   | $\boxtimes$  |
| Certified Public Accountant (Firm Name)  | . Pl   | LANTE & MOF  | RAN, PL  | LC  |  |   |  |
| Street Address   |  |  | City   |   | State  | ZIF   | <u> </u>   |
| 1000 Oakbrook, Suite 400   |  |  | Ann Arbor  |   | MI   |   | 104  |
| Accountant Signature   |  |  | <u> </u>   |   | <u>1</u> `   |   |  |
| Plante & Moran, A  | °LLC   |  |  |   |  |   |  |

Financial Report
with Supplemental Information
June 30, 2005

|  | Contents |
|--|----------|
| Report Letter  | I        |
| Management's Discussion and Analysis   | 2-4      |
| Basic Financial Statements   |          |
| Government-wide/Fund Financial Statements: Statement of Net Assets/Balance Sheet Statement of Activities/Statement of Revenue, Expenditures, and Changes in Fund Balance | 5        |
| Notes to Financial Statements  | 7-14     |
| Required Supplemental Information  | 15       |
| Budgetary Comparison Schedule - General Fund   | 16       |
| Other Supplemental Information   | 17       |
| Budgetary Comparison Schedule - Capital Projects Fund  | 18       |





Suite 40C 1000 Oakbrook Drive Ann Arbor, MI 48104 Tel: 734.665.9494 Fax: 734.665.0664 plantemoran.com

#### Independent Auditor's Report

To the Executive Board Saline Area Fire Department

We have audited the accompanying financial statements of the governmental activities and each major fund of the Saline Area Fire Department as of and for the year ended June 30, 2005, which collectively comprise the Saline Area Fire Department's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the Saline Area Fire Department's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and each major fund of the Saline Area Fire Department as of June 30, 2005 and the respective changes in financial position for the year then ended, in conformity with accounting principles generally accepted in the United States of America.

The management's discussion and analysis, identified in the table of contents, and the budgetary comparison schedule are not a required part of the basic financial statements but are supplemental information required by the Governmental Accounting Standards Board. We have applied certain limited procedures, which consisted principally of inquiries of management, regarding the methods of measurement and presentation of the required supplemental information. However, we did not audit the information and express no opinion on it.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Saline Area Fire Department's basic financial statements. The accompanying other supplemental information, as identified in the table of contents, is presented for the purpose of additional analysis and is not a required part of the basic financial statements. We did not audit the information and express no opinion on it.

I

Plante & Moran, PLLC



#### **Management's Discussion and Analysis**

Our discussion and analysis of the Saline Area Fire Department's (the "Fire Department") financial performance provides an overview of the Fire Department's financial activities for the fiscal year ended June 30, 2005. Please read it in conjunction with the Fire Department's financial statements.

#### The Fire Department as a Whole

The following table shows, in condensed format, the net assets of the Fire Department (in thousands of dollars):

TABLE I

|  | Governmental Activities |       |    |       |  |
|--|-------------------------|-------|----|-------|--|
|  | 2005                    |       |    | 2004  |  |
| Assets   |                         |       |    |       |  |
| Current assets                                   | \$                      | 365   | \$ | 438   |  |
| Noncurrent assets                                |                         | 1,393 |    | 1,348 |  |
| Total assets                                     |                         | 1,758 |    | 1,786 |  |
| Liabilities                                      |                         |       |    |       |  |
| Current liabilities                              |                         | 235   |    | 261   |  |
| Long-term liabilities                            |                         | 131   |    | 168   |  |
| Total liabilities                                |                         | 366   |    | 429   |  |
| Net Assets                                       |                         |       |    |       |  |
| Invested in capital assets - Net of related debt |                         | 1,273 |    | 1,188 |  |
| Restricted                                       |                         | 120   |    | 160   |  |
| Unrestricted                                     |                         | (1)   |    | 9     |  |
| Total net assets                                 | \$                      | 1,392 | \$ | 1,357 |  |

#### **Management's Discussion and Analysis (Continued)**

The following table shows the Fire Department's changes in net assets (in thousands of dollars):

|  | Governmental Activities |      |    |      |  |
|--|-------------------------|------|----|------|--|
|  |                         | 2005 |    |      |  |
| Revenue                                |                         |      |    |      |  |
| Operations                             | \$                      | 688  | \$ | 615  |  |
| Fire runs                              |                         | 33   |    | 43   |  |
| Capital improvements                   |                         | -    |    | 50   |  |
| Federal sources                        |                         | 97   |    | -    |  |
| Interest income and other              |                         | 2    |    | 22   |  |
| Total revenue                          |                         | 820  |    | 730  |  |
| Expenditures                           |                         |      |    |      |  |
| Salaries, wages, and fringe benefits   |                         | 486  |    | 502  |  |
| Repairs, maintenance, and improvements |                         | 17   |    | 34   |  |
| Depreciation                           |                         | 71   |    | 67   |  |
| Other program expenses                 |                         | 211  |    | 220  |  |
| Total expenditures                     |                         | 785  |    | 823  |  |
| Change in Net Assets                   | <u>\$</u>               | 35   | \$ | (93) |  |

The Fire Department's combined net assets increased from last year due to the acquisition of two Federal Emergency Management Agency (FEMA) grants utilized for capital purchases along with monitoring and reducing expenditures from the prior year.

#### **Governmental Activities**

The Fire Department's total governmental revenues increased during the current year due largely in part to the acquisition of two FEMA grants that enabled the fire department to make capital purchases during a year when no capital contributions were collected from the entities. Operating revenues were higher than the previous year and were collected from the governmental units without utilization of contingency funds.

Even though health care, salary, utility, and fuel costs increased throughout the year, the Fire Department was able to stay within its budgetary constraints. As in the past, the Fire Department will continue to closely monitor its manpower and operating costs and always look for avenues to effectively stay within its budget limitations.

#### **Management's Discussion and Analysis (Continued)**

#### **General Fund Budgetary Highlights**

Over the course of the year, the Fire Department stayed below budget due to continued monitoring of its manpower and operating costs, making sure to stay within its budget limitations.

#### **Capital Asset and Debt Administration**

At the end of the year, the Fire Department had approximately \$354,000 in cash with a principal balance of \$120,000 remaining on the loan obtained in fiscal year 2002/2003 for the construction of a new fire engine. During the year, funds received from FEMA grants were utilized in capital purchases consisting of a smokehouse (fire prevention equipment) and for a vehicle exhaust system installed at the fire station.

#### **Economic Factors and Next Year's Budgets and Rates**

The Fire Department's budget for next year calls for minor changes with the exception that capital monies will once again be collected from the governmental entities in order to accumulate funds for future capital purchases. As always, the Fire Department will work hard to maintain a budget that is fair for all participating entities.

#### **Contacting the Fire Department's Management**

This financial report is intended to provide our citizens, taxpayers, customers, and investors with a general overview of the Fire Department's finances and to show the Fire Department's accountability for the money it receives. If you have questions about this report or need additional information, we welcome you to contact the Fire Department's office.

### Statement of Net Assets/Balance Sheet June 30, 2005

|  | Modified Accrual Basis |         |             |               |              |         |           |           |           |            |
|--|------------------------|---------|-------------|---------------|--------------|---------|-----------|-----------|-----------|------------|
|  |                        |         | Adjustments |               | Statement of |         |           |           |           |            |
|  | General                |         | Сар         | ital Projects |              | Total   |           | (Note 7)  | ١         | let Assets |
| Assets   |                        |         |             |               |              |         |           | -         |           |            |
| Cash and cash equivalents (Note 3)               | \$                     | 234,153 | \$          | _             | \$           | 234,153 | \$        | _         | \$        | 234,153    |
| Other assets                                     | ·                      | 10,520  | •           | _             | Ċ            | 10,520  | Ċ         | _         | •         | 10,520     |
| Restricted assets for loan repayment (Note 3)    |                        | 22,455  |             | 97,545        |              | 120,000 |           | _         |           | 120,000    |
| Capital assets - Net (Note 4)                    | _                      |         |             |               |              |         |           | 1,393,409 |           | 1,393,409  |
| Total assets                                     | \$                     | 267,128 | \$          | 97,545        | <u>\$</u>    | 364,673 |           | 1,393,409 |           | 1,758,082  |
| Liabilities                                      |                        |         |             |               |              |         |           |           |           |            |
| Accounts payable                                 | \$                     | 4,019   | \$          | -             | \$           | 4,019   |           | -         |           | 4,019      |
| Due to other governmental units                  |                        | 102,574 |             | _             |              | 102,574 |           | -         |           | 102,574    |
| Deferred revenue - 2005-2006 contributions       |                        | 53,378  |             | 21,585        |              | 74,963  |           | -         |           | 74,963     |
| Noncurrent liabilities:                          |                        |         |             |               |              |         |           |           |           |            |
| Due within one year (Note 5)                     |                        | -       |             | -             |              | _       |           | 53,500    |           | 53,500     |
| Due in more than one year (Note 5)               |                        |         | -           |               |              |         |           | 130,545   |           | 130,545    |
| Total liabilities                                |                        | 159,971 |             | 21,585        |              | 181,556 |           | 184,045   |           | 365,601    |
| Fund Equity - Fund balance                       |                        |         |             |               |              |         |           |           |           |            |
| Reserved for loan repayment                      |                        | 22,455  |             | 97,545        |              | 120,000 |           | (120,000) |           | -          |
| Unreserved and undesignated                      | _                      | 84,702  |             | (21,585)      |              | 63,117  |           | (63,117)  |           | -          |
| Total fund equity                                |                        | 107,157 |             | 75,960        |              | 183,117 |           |           |           |            |
| Total liabilities and fund equity                | <u>\$</u>              | 267,128 | <u>\$</u>   | 97,545        | <u>\$</u>    | 364,673 |           |           |           |            |
| Net Assets                                       |                        |         |             |               |              |         |           |           |           |            |
| Invested in capital assets - Net of related debt |                        |         |             |               |              |         |           | 1,273,409 |           | 1,273,409  |
| Restricted for loan repayment                    |                        |         |             |               |              |         |           | 120,000   |           | 120,000    |
| Unrestricted                                     |                        |         |             |               |              |         |           | (928)     |           | (928)      |
| Total net assets                                 |                        |         |             |               |              |         | <u>\$</u> |           | <u>\$</u> | 1,392,481  |

### Statement of Activities/Statement of Revenue, Expenditures, and Changes in Fund Balance Year Ended June 30, 2005

|   |    |                                | Modi | fied Accrual            |    |                           |              |    |           |
|---|----|--------------------------------|------|-------------------------|----|---------------------------|--------------|----|-----------|
|   |    | General Capital Projects Total |      | Adjustments<br>(Note 7) | S  | tatement of<br>Activities |              |    |           |
| Revenue                                     |    |                                |      |                         |    |                           |              |    |           |
| City of Saline:                             |    |                                |      |                         |    |                           |              |    |           |
| Operations                                  | \$ | 270,767                        | \$   | -                       | \$ | 270,767                   | \$ -         | \$ | 270,767   |
| Fire runs                                   |    | 12,263                         |      | -                       |    | 12,263                    | -            |    | 12,263    |
| Township:                                   |    |                                |      |                         |    |                           |              |    |           |
| Operations:                                 |    |                                |      |                         |    |                           |              |    |           |
| Lodi Township                               |    | 220,505                        |      | -                       |    | 220,505                   | -            |    | 220,505   |
| Saline Township                             |    | 72,745                         |      | -                       |    | 72,745                    | -            |    | 72,745    |
| York Township                               |    | 123,557                        |      | -                       |    | 123,557                   | -            |    | 123,557   |
| Fire runs:                                  |    |                                |      |                         |    |                           |              |    |           |
| Lodi Township                               |    | 10,429                         |      | -                       |    | 10,429                    | -            |    | 10,429    |
| Saline Township                             |    | 7,002                          |      | -                       |    | 7,002                     | -            |    | 7,002     |
| York Township                               |    | 2,832                          |      | -                       |    | 2,832                     | -            |    | 2,832     |
| Federal sources                             |    | -                              |      | 97,000                  |    | 97,000                    | -            |    | 97,000    |
| Interest income and other                   |    | 1,663                          |      | 938                     | _  | 2,601                     |              | _  | 2,601     |
| Total revenue                               |    | 721,763                        |      | 97,938                  |    | 819,701                   | -            |    | 819,701   |
| Expenditures                                |    |                                |      |                         |    |                           |              |    |           |
| Salaries and wages                          |    | 348,693                        |      | _                       |    | 348,693                   | 8,179        |    | 356,872   |
| Fringe benefits                             |    | 129,469                        |      | -                       |    | 129,469                   | -            |    | 129,469   |
| Supplies and other                          |    | 26,326                         |      | -                       |    | 26,326                    | -            |    | 26,326    |
| Professional services                       |    | 10,811                         |      | -                       |    | 10,811                    | -            |    | 10,811    |
| Communications                              |    | 3,973                          |      | -                       |    | 3,973                     | -            |    | 3,973     |
| Transportation                              |    | 6,000                          |      | -                       |    | 6,000                     | -            |    | 6,000     |
| Insurance and bonds                         |    | 45,341                         |      | -                       |    | 45,341                    | -            |    | 45,341    |
| Utilities                                   |    | 12,654                         |      | -                       |    | 12,654                    | -            |    | 12,654    |
| Repairs, maintenance, and improvements:     |    |                                |      |                         |    |                           |              |    |           |
| Fire hall                                   |    | 7,099                          |      | -                       |    | 7,099                     | -            |    | 7,099     |
| Equipment                                   |    | 13,173                         |      | -                       |    | 13,173                    | (4,929)      |    | 8,244     |
| Computer software maintenance               |    | 2,046                          |      | -                       |    | 2,046                     | -            |    | 2,046     |
| Schooling                                   |    | 15,875                         |      | -                       |    | 15,875                    | -            |    | 15,875    |
| Administration                              |    | 70,230                         |      | -                       |    | 70,230                    | -            |    | 70,230    |
| Equipment purchases                         |    | -                              |      | 111,946                 |    | 111,946                   | (111,946)    |    | -         |
| Printing and publishing                     |    | 955                            |      | -                       |    | 955                       | -            |    | 955       |
| Community promotion                         |    | 3,022                          |      | -                       |    | 3,022                     | -            |    | 3,022     |
| Fuel  |    | 6,565                          |      | -                       |    | 6,565                     | -            |    | 6,565     |
| Dues plus subscriptions                     |    | 2,272                          |      | -                       |    | 2,272                     | -            |    | 2,272     |
| Debt service                                |    |                                |      | 45,100                  |    | 45,100                    | (40,000)     |    | 5,100     |
| Depreciation                                |    |                                |      |                         |    | -                         | 71,371       |    | 71,371    |
| Total expenditures                          |    | 704,504                        |      | 157,046                 |    | 861,550                   | (77,325)     | _  | 784,225   |
| Net Change in Fund Balance/Net Assets       |    | 17,259                         |      | (59,108)                |    | (41,849)                  | 77,325       |    | 35,476    |
| Fund Balance/Net Assets - Beginning of year | _  | 89,898                         |      | 135,068                 |    | 224,966                   | 1,132,039    |    | 1,357,005 |
| Fund Balance/Net Assets - End of year       | \$ | 107,157                        | \$   | 75,960                  | \$ | 183,117                   | \$ 1,209,364 | \$ | 1,392,481 |

# Notes to Financial Statements June 30, 2005

#### **Note I - Summary of Significant Accounting Policies**

The accounting policies of the Saline Area Fire Department (the "Fire Department") conform to accounting principles generally accepted in the United States of America (GAAP) as applicable to governmental units. The following is a summary of the significant accounting policies:

#### **Reporting Entity**

The Saline Area Fire Department is a governmental joint venture created by a contractual agreement between the City of Saline, Lodi Township, Saline Township, and York Township. The Saline Area Fire Department is governed by an eightmember board whose directors are selected and approved by the respective City and Township boards. In accordance with accounting principles generally accepted in the United States of America, there are no component units to be included in these financial statements.

#### **Government-wide and Fund Financial Statements**

The government-wide financial statements (i.e., the statement of net assets/balance sheet and the statement of activities/statement of revenue, expenditures, and changes in fund balance) report information on all of the activities of the Saline Area Fire Department. The effects of interfund activity have been removed from these statements.

The statement of net assets/balance sheet demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include: (I) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and (2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as general revenue.

# Measurement Focus, Basis of Accounting, and Financial Statement Presentation

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenue is recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

# Notes to Financial Statements June 30, 2005

#### Note I - Summary of Significant Accounting Policies (Continued)

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenue is recognized as soon as it is both measurable and available. Revenue is considered to be available if it is collected within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, expenditures relating to compensated absences, and claims and judgments are recorded only when payment is due.

Revenues are recognized in the accounting period in which they become susceptible to accrual - that is, when they become both measurable and available to finance expenditures of the fiscal period. Therefore, interest associated with the current fiscal period is considered to be susceptible to accrual and so has been recognized as revenue of the current fiscal period. All other revenue items are considered to be available only when cash is received by the government.

The Saline Area Fire Department reports its General Fund as its major governmental fund. The General Fund is the Fire Department's primary operating fund. It accounts for all financial resources of the government, except those required to be accounted for in the Capital Projects Fund.

Private sector standards of accounting issued prior to December 1, 1989 are generally followed in the government-wide financial statements to the extent that those standards do not conflict with the standards of the Governmental Accounting Standards Board. The Fire Department has elected not to follow private sector standards issued after November 30, 1989.

#### Assets, Liabilities, and Net Assets or Equity

**Cash and Cash Equivalents** - Cash and cash equivalents include cash on hand, demand deposits, and short-term investments with a maturity of three months or less when acquired. Investments are stated at fair value.

**Capital Assets** - Capital assets, which include property and equipment, are reported in the government-wide financial statements. Capital assets are defined by the government as assets with an initial individual cost of more than \$5,000 and an estimated useful life in excess of two years, or as specified by management. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair market value at the date of donation.

#### Notes to Financial Statements June 30, 2005

#### **Note I - Summary of Significant Accounting Policies (Continued)**

Capital assets are depreciated using the straight-line method over the following useful lives:

Buildings and improvements Vehicles and equipment

50 years 5 to 20 years

**Deferred Revenue** - Deferred revenue represents fees received by the Fire Department for operations pertaining to the subsequent fiscal year. Revenue is recognized in the fiscal year it is earned.

Compensated Absences (Vacation and Sick Leave) - It is the Fire Department's policy to permit employees to accumulate earned but unused sick and vacation pay benefits. All sick and vacation pay is accrued when incurred in the government-wide financial statements. A liability for these amounts is reported in governmental funds only for employee terminations as of year end.

**Long-term Obligations** - In the government-wide financial statements, long-term debt and other long-term obligations are reported as liabilities. In the fund financial statements, the face amount of debt issued is reported as other financing sources. Issuance costs are reported as debt service expenditures.

**Fund Equity** - In the fund financial statements, governmental funds report reservations of fund balance for amounts that are not available for appropriation or are legally restricted by outside parties for use for a specific purpose. Designations of fund balance represent tentative management plans that are subject to change.

**Use of Estimates** - The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosures of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reporting period. Actual amounts could differ from those estimates.

# Notes to Financial Statements June 30, 2005

#### Note 2 - Stewardship, Compliance, and Accountability

**Budgetary Information** - Annual budgets are adopted on a basis consistent with accounting principles generally accepted in the United States of America. The annual budget is prepared and adopted by the Saline Area Fire Department executive board. Unexpended appropriations lapse at year end; encumbrances are not included as expenditures. The amount of encumbrances outstanding at June 30, 2005 has not been calculated. During the current year, the budget was amended in a legally permissible manner.

A comparison of actual operations to the budgets adopted by the board is included by way of the total revenue and total expenditures lines in the budget statement shown in required supplemental information. The additional detail provided is for management analysis only. This comparison includes no expenditure budget overruns.

#### **Note 3 - Deposits and Investments**

Michigan Compiled Laws Section 129.91 (Public Act 20 of 1943, as amended) authorizes local governmental units to make deposits and invest in the accounts of federally insured banks, credit unions, and savings and loan associations that have offices in Michigan. The local unit is allowed to invest in bonds, securities, and other direct obligations of the United States or any agency or instrumentality of the United States; repurchase agreements; bankers' acceptances of United States banks; commercial paper rated within the two highest classifications, which matures not more than 270 days after the date of purchase; obligations of the State of Michigan or its political subdivisions, which are rated as investment grade; and mutual funds composed of investment vehicles that are legal for direct investment by local units of government in Michigan.

The Fire Department has designated one bank for the deposit of its funds. The investment policy adopted by the Fire Department in accordance with Public Act 196 of 1997 has authorized investment in bonds and securities of the United States government and bank accounts and CDs, but not the remainder of State statutory authority as listed above. The deposits and investment policies are in accordance with statutory authority.

The Fire Department had no investments during the year ended June 30, 2005.

# Notes to Financial Statements June 30, 2005

#### Note 3 - Deposits and Investments (Continued)

The Fire Department's cash deposits are subject to custodial credit risk. Custodial credit risk is the risk that in the event of a bank failure, the government's deposits may not be returned to it. The government does not have a deposit policy for custodial credit risk. At year end, the Fire Department had approximately \$203,000 of bank deposits (checking and savings accounts) that were uninsured and uncollateralized. The Fire Department believes that due to the dollar amounts of cash deposits and the limits of FDIC insurance, it is impractical to insure all deposits. As a result, the Fire Department evaluates each financial institution with which it deposits funds and assesses the level of risk of each institution; only those institutions with an acceptable estimated risk level are used as depositories.

At year end, the deposits were reported in the basic financial statements in the following categories:

| Cash and cash equivalents            | \$<br>234,153 |
|--------------------------------------|---------------|
| Restricted assets for loan repayment | <br>120,000   |
| Total                                | \$<br>354,153 |

The Saline Area Fire Department's cash and cash equivalents at June 30, 2005 are composed entirely of deposits with banking institutions.

# Notes to Financial Statements June 30, 2005

### **Note 4 - Capital Assets**

Capital asset activity was as follows:

|   | Balance      |                    |           |                 |     | Balance              |  |  |
|---|--------------|--------------------|-----------|-----------------|-----|----------------------|--|--|
|   | July         | 1, 2004            | Additions |                 | Jur | ne 30, 2005          |  |  |
| Capital assets not being depreciated -<br>Land                                      | \$           | 41,839             | \$        | -               | \$  | 41,839               |  |  |
| Capital assets being depreciated: Buildings and improvements Vehicles and equipment |              | 399,741<br>353,154 |           | -<br>116,875    |     | 399,741<br>1,470,029 |  |  |
| Subtotal  | ١,           | 752,895            |           | 116,875         |     | 1,869,770            |  |  |
| Accumulated depreciation: Buildings and improvements Vehicles and equipment         |              | 142,738<br>304,091 |           | 7,995<br>63,376 |     | 150,733<br>367,467   |  |  |
| Subtotal  |              | 446,829            |           | 71,371          |     | 518,200              |  |  |
| Net capital assets being depreciated  |              | 306,066            |           | 45,504          |     | 1,351,570            |  |  |
| Net capital assets  | <b>\$</b> 1, | 347,905            | \$        | 45,504          | \$  | 1,393,409            |  |  |

### Note 5 - Long-term Debt

Long-term obligation activity can be summarized as follows:

|                                | Annual<br>Interest<br>Rate | Annual Principal Maturity | Beginning<br>Balance | Additions | Reductions | Ending<br>Balance | Due<br>Within<br>One Year |
|--------------------------------|----------------------------|---------------------------|----------------------|-----------|------------|-------------------|---------------------------|
| Installment purchase agreement | 3.135%                     | \$ 40,000                 | \$ 160,000           | \$ -      | \$ 40,000  | \$ 120,000        | \$ 40,000                 |
| Compensated absences           |                            |                           | 55,866               | 21,622    | 13,443     | 64,045            | 13,500                    |
| Total obligations              |                            |                           | \$ 215,866           | \$ 21,622 | \$ 53,443  | \$ 184,045        | \$ 53,500                 |

#### Notes to Financial Statements June 30, 2005

#### **Note 5 - Long-term Debt (Continued)**

Annual debt service requirements to maturity for the above installment purchase obligation are as follows:

|      |       | F  | rincipal | In | terest | <br>Total     |
|------|-------|----|----------|----|--------|---------------|
| 2006 |       | \$ | 40,000   | \$ | 3,821  | \$<br>43,821  |
| 2007 |       |    | 40,000   |    | 2,548  | 42,548        |
| 2008 |       |    | 40,000   |    | 1,274  | <br>41,274    |
|      | Total | \$ | 120,000  | \$ | 7,643  | \$<br>127,643 |

#### **Note 6 - Risk Management**

The Fire Department is exposed to various risks of loss related to property loss, torts, errors and omissions, and employee injuries (workers' compensation). Medical benefits are not provided to employees of the Fire Department. The Fire Department has purchased commercial insurance for employee accident and injury claims and participates in the Michigan Townships Participating Plan for claims related to property loss, torts, and errors and omissions. Settled claims relating to the commercial insurance have not exceeded the amount of insurance coverage in any of the past three fiscal years.

The Michigan Townships Participating Plan operates as an insurance purchasing pool for local units of government in Michigan. The plan purchases commercial insurance on behalf of its members at a lower cost than would be available on an individual basis.

## Note 7 - Description of Adjustments from the Modified Accrual to the Full Accrual Basis

The reconciliation of the governmental funds balance sheet to the statement of net assets is as follows:

| Fund Balances - Total Governmental Funds               | \$<br>183,117   |
|--|-----------------|
| Amounts reported under the full accrual method in the  |                 |
| statement of net assets are different because:         |                 |
| Capital assets are not financial resources and are not |                 |
| reported in the funds                                  | 1,393,409       |
| Long-term liabilities are not due and payable in the   |                 |
| current period and are not reported in the funds       | <br>(184,045)   |
| Net Assets of Governmental Activities                  | \$<br>1,392,481 |

# Notes to Financial Statements June 30, 2005

# Note 7 - Description of Adjustments from the Modified Accrual to the Full Accrual Basis (Continued)

The reconciliation of the statement of revenue, expenditures, and changes in fund balance to the statement of activities is as follows:

| Net Change in Fund Balances - Total Governmental Funds | \$        | (41,849) |
|--|-----------|----------|
|  |           |          |
| Amounts reported for governmental activities in the    |           |          |
| statement of activities are different because:         |           |          |
| Governmental funds report capital outlays as           |           |          |
| expenditures; in the statement of activities,          |           |          |
| these costs are allocated over their estimated         |           |          |
| useful lives as depreciation:                          |           |          |
| Capital asset purchases \$ 116,87                      | ′5        |          |
| Depreciation (71,37                                    | 1)        | 45,504   |
| Repayment of installment purchase agreement is         |           |          |
| an expenditure in the governmental funds, but          |           |          |
| not in the statement of activities (where it           |           |          |
| decreases long-term debt)                              |           | 40,000   |
| Increase in accumulated employee sick and              |           |          |
| vacation is recorded when earned in the                |           |          |
| statement of activities                                | _         | (8,179)  |
| Change in Net Assets of Governmental Activities        | <u>\$</u> | 35,476   |

#### **Note 8 - Allocation of Net Assets Between Member Communities**

The allocation of the net assets as of June 30, 2005 is as follows:

| City of Saline   | \$ 548,359   |
|------------------|--------------|
| Lodi Township    | 446,569      |
| Saline Township  | 147,324      |
| York Township    | 250,229      |
| Total net assets | \$ 1.392.481 |

| Requi | ired Supplem | ental Info | mation |
|-------|--------------|------------|--------|
| Requi | ired Supplem | ental Info | mation |
| Requ  | ired Supplem | ental Info | mation |

### Required Supplemental Information Budgetary Comparison Schedule - General Fund Year Ended June 30, 2005

|   | Original<br>Budget |         | Amended<br>Budget |         | Actual |         | Variance<br>With<br>Amended<br>Budget |          |  |
|---|--------------------|---------|-------------------|---------|--------|---------|---------------------------------------|----------|--|
| Revenue                                     |                    |         |                   |         |        |         |                                       |          |  |
| City of Saline:                             |                    |         |                   |         |        |         |                                       |          |  |
| Operations                                  | \$                 | 259,002 | \$                | 259,002 | \$     | 270,767 | \$                                    | 11,765   |  |
| Fire runs                                   |                    | 24,573  |                   | 24,573  |        | 12,263  |                                       | (12,310) |  |
| Townships:                                  |                    |         |                   |         |        |         |                                       |          |  |
| Operations:                                 |                    |         |                   |         |        |         |                                       |          |  |
| Lodi Township                               |                    | 210,925 |                   | 210,925 |        | 220,505 |                                       | 9,580    |  |
| Saline Township                             |                    | 69,585  |                   | 69,585  |        | 72,745  |                                       | 3,160    |  |
| York Township                               |                    | 118,189 |                   | 118,189 |        | 123,557 |                                       | 5,368    |  |
| Fire runs:                                  |                    |         |                   |         |        |         |                                       |          |  |
| Lodi Township                               |                    | 20,012  |                   | 20,012  |        | 10,429  |                                       | (9,583)  |  |
| Saline Township                             |                    | 6,602   |                   | 6,602   |        | 7,002   |                                       | 400      |  |
| York Township                               |                    | 11,213  |                   | 11,213  |        | 2,832   |                                       | (8,381)  |  |
| Interest income and other                   | _                  |         | _                 |         | _      | 1,663   |                                       | 1,663    |  |
| Total revenue                               |                    | 720,101 |                   | 720,101 |        | 721,763 |                                       | 1,662    |  |
| Expenditures                                |                    |         |                   |         |        |         |                                       |          |  |
| Salaries and wages                          |                    | 349,320 |                   | 359,320 |        | 348,693 |                                       | 10,627   |  |
| Fringe benefits                             |                    | 148,000 |                   | 133,500 |        | 129,469 |                                       | 4,031    |  |
| Supplies                                    |                    | 30,950  |                   | 26,375  |        | 26,326  |                                       | 49       |  |
| Professional services                       |                    | 9,200   |                   | 10,425  |        | 10,811  |                                       | (386)    |  |
| Communications                              |                    | 4,000   |                   | 4,200   |        | 3,973   |                                       | 227      |  |
| Transportation                              |                    | 6,200   |                   | 6,000   |        | 6,000   |                                       | -        |  |
| Insurance and bonds                         |                    | 50,000  |                   | 45,700  |        | 45,341  |                                       | 359      |  |
| Utilities                                   |                    | 9,500   |                   | 11,600  |        | 12,654  |                                       | (1,054)  |  |
| Repairs, maintenance, and improvements:     |                    |         |                   |         |        |         |                                       |          |  |
| Fire hall                                   |                    | 3,500   |                   | 7,300   |        | 7,099   |                                       | 201      |  |
| Equipment                                   |                    | 18,000  |                   | 13,400  |        | 13,173  |                                       | 227      |  |
| Computer software maintenance               |                    | 2,000   |                   | 2,100   |        | 2,046   |                                       | 54       |  |
| Schooling                                   |                    | 8,000   |                   | 16,000  |        | 15,875  |                                       | 125      |  |
| Administration                              |                    | 71,531  |                   | 71,531  |        | 70,230  |                                       | 1,301    |  |
| Printing and publishing                     |                    | 1,000   |                   | 1,075   |        | 955     |                                       | 120      |  |
| Community promotion                         |                    | 3,000   |                   | 3,075   |        | 3,022   |                                       | 53       |  |
| Fuel  |                    | 4,000   |                   | 6,200   |        | 6,565   |                                       | (365)    |  |
| Dues plus subscriptions                     |                    | 1,900   |                   | 2,300   | _      | 2,272   |                                       | 28       |  |
| Total expenditures                          | _                  | 720,101 |                   | 720,101 |        | 704,504 |                                       | 15,597   |  |
| Net Change in Fund Balance/Net Assets       |                    | -       |                   | -       |        | 17,259  | \$                                    | 17,259   |  |
| Fund Balance/Net Assets - Beginning of year |                    | 89,898  |                   | 89,898  |        | 89,898  |                                       |          |  |
| Fund Balance/Net Assets - End of year       | \$                 | 89,898  | <u>\$</u>         | 89,898  | \$     | 107,157 |                                       |          |  |

The Saline Area Fire Department board has adopted the budget on the basis of total revenue and expenditures. The budget shown above is in greater detail than adopted and is shown for management analysis only.

## **Other Supplemental Information**

#### Other Supplemental Information Budgetary Comparison Schedule - Capital Projects Fund Year Ended June 30, 2005

|   |           | Original Amended Budget Budget |    |          | Actual | Variance With<br>Amended<br>Budget |           |       |
|---|-----------|--------------------------------|----|----------|--------|------------------------------------|-----------|-------|
| Revenue                                     |           |                                |    |          |        |                                    |           |       |
| Federal sources                             | \$        | 97,100                         | \$ | 97,100   | \$     | 97,000                             | \$        | (100) |
| Interest income and other                   |           | 1,200                          |    | 1,200    | _      | 938                                |           | (262) |
| Total revenue                               |           | 98,300                         |    | 98,300   |        | 97,938                             |           | (362) |
| Expenditures                                |           |                                |    |          |        |                                    |           |       |
| Debt service                                |           | 45,500                         |    | 45,500   |        | 45,100                             |           | 400   |
| Equipment purchases                         |           | 111,946                        |    | 111,946  |        | 111,946                            |           | -     |
| Total expenditures                          |           | 157,446                        |    | 157,446  |        | 157,046                            |           | 400   |
| Net Change in Fund Balance/Net Assets       |           | (59,146)                       |    | (59,146) |        | (59,108)                           | <u>\$</u> | 38    |
| Fund Balance/Net Assets - Beginning of year |           | 135,068                        |    | 135,068  |        | 135,068                            |           |       |
| Fund Balance/Net Assets - End of year       | <u>\$</u> | 75,922                         | \$ | 75,922   | \$     | 75,960                             |           |       |

The Saline Area Fire Department board has adopted the budget on the basis of total revenue and expenditures. The budget shown above is in greater detail than adopted and is shown for management analysis only.